

How to find us

Branch office locations can be found:

- On the Internet at: www.michigan.gov/sos
- By calling: (517) 322-1460
- Fax on Demand: (517) 322-4FAX
- In the Ameritech Directory government blue pages under: Michigan, State of, Secretary of State

Branch office hours:

- 9 a.m. to 5 p.m. Monday, Tuesday, Thursday, Friday
- 11 a.m. to 7 p.m. Wednesday, except for offices in city centers which are open 9 a.m. to 5 p.m.
- Closed on weekends and state holidays
- Smaller offices may close for a lunch hour

**Branch offices do not
accept credit cards.**

Secretary of State
Michigan



www.michigan.gov/sos

Watercraft Renewal Guide



**Don't be left at the dock!
Register your watercraft today.**

Renewal Information

5 easy ways to renew!

Tips for Renewing

- Check to make sure the address is correct on each renewal notice. If the address is not correct, you must renew by mail, fax, or at a branch office.
- Check to make sure the owner name and watercraft information is correct on each renewal notice. If the information is not correct, you must renew in person.
- Locate the PIN (Personal Identification Number) on the lower left corner of your renewal notice for each registration.
- If renewing by Internet, phone, or fax, have your valid VISA, MasterCard, or Discover credit card ready.
- When renewing by Internet, phone, mail, or fax, your new watercraft decals and registration will be mailed within 10 business days.

**Phone and Internet
renewals of
watercraft registrations
end August 31st!**

Phone

If all information on your renewal notice is correct, call **(517) 334-9444*** and follow the instructions. Multiple renewals can be completed with one phone call.

* Individuals with hearing impairments who use a Telecommunication Device for the Deaf (TDD or TTY) call **(517) 334-9447**.

Internet

If all information on your renewal notice is correct, access the Secretary of State web site at: www.michigan.gov/sos

Mail

Mail your renewal notice and payment using the enclosed envelope. Payment can be made by check or money order payable to the State of Michigan. Credit card payments using VISA, MasterCard, or Discover can be made using the renewal worksheet.

Fax

Prepare a cover sheet with your name and daytime telephone number. Fax your renewal notice, completed renewal worksheet, and cover sheet to **(517) 322-6822**.

If you think the fax was interrupted or not received, write "refax" on the cover sheet and resend all documents.

In Person

You can renew at any Secretary of State branch office. See back panel of this brochure for information.

